

GPPSA ANNUAL GENERAL MEETING - AGENDA

Ordinary Business

1. Introduction to the GPPSA
2. GPPSA committee structure
3. Chair's Report for 2023/2024
4. Treasurer's report for the year ending 2023/2024
5. Appointment of an Independent examiner for accounts
6. Election of Officers and Trustees of the Committee
 - Request for new volunteers - Available positions

Special Business

7. Calendar of events for 2024/2025
8. Head's wish list

Any Other Business (AOB)

9. Other business



INTRO TO THE GPPSA



The Grange Park Primary School Association (GPPSA) is the official Parent Teacher Association and fundraising arm of the school.

- The GPPSA is a registered charity and exists to provide a partnership between home and school.
- Its main function is to bring parents, families, friends, staff and the local community together in support of the school and to raise much needed funds
- To do this The GPPSA organises a variety of social events.
- It's responsible for large events such as our Summer and Christmas Fayres, to simple yet effective initiatives such as Bag2School collections, cookie sales, readathons, discos and many more.
- We use our network of reps and class helpers to help spread the word, organise and help at all our events.
- **ALL families are automatically members of the GPPSA while their child is enrolled**

CURRENT GPPSA COMMITTEE STRUCTURE

Chair
Sarah Revell* / Alexia Edwards Chair available

Secretary
Carrie Percy*

Treasurer
Penny Rooke* - Co-Treasurer available

Rep Co-ordinators
Leah Hawkes-Petrou*

School Link
Tracy Murray

Design
Fan Savva Position available

Main & Social Events
<i>includes summer & Christmas Fayres, discos, guess the bear's birthday, Xmas for schools etc.</i>
Cheryl Eaves*
Gaya Achu*

Sponsorship & Communications
<i>includes emails, FB & instagram, donate page, design, commercials and raffle prizes</i>
Maggie Evangelou (inc Lottery) Position available
Position vacant

Committee Members
Supporting the GPPSA with all fundraising events and ideas
Fiona
Andrea K
Positions vacant

*DBS Checked

CHAIRS REPORT

Last academic year we had a target of £20k which we wanted to put towards starting the farm at the school and contribute towards playground apparatus. There is evidence to suggest that a Farm helps the children from both an academic and holistic perspective, promoting positive mental health and teaching the children about diet and wellbeing. The GPPSA were able to do a magnificent job of successfully organising a number of profitable fundraising initiatives to help towards this target and in fact we exceeded the target and raised £25k.

Fundraising Events 2023/2024		
Nursery, Reception & Year 1 Parents picnic	Christmas Jumper Day	Summer Fayre Non-uniform day
Xmas for Schools	Discos	Haviland Summer Event Sponsorship
Halloween Cookie Sale	Readathon	Summer Fayre
Pumpkin Carving Competition	Non-uniform sale	Ice Lollie Sale
Halloween Non-uniform Day	Easter Cookie	Bend the Rules Day
Bags 2 school	Mad Hair Day	
Xmas Raffle	Bags to School	
Guess the Teddy	Pyjama Non-uniform day	
Xmas Fayre	Guess the Bear	
Pop Up Stalls	Summer Fayre raffles	

On-going Fundraisers
School Lottery
Donate page

TREASURER'S REPORT

Grange Park Primary School Association		2021/22	2022/23	2023/24
Summary of Income and Expenses				
Christmas Fayre	Income	£6,253	£9,926	£8,313
	Expenses	-	£(3,071)	£(3,888)
		£6,253	£6,855	£4,425
Summer Fayre	Income	£11,775	£11,531	£12,367
	Expenses	£(3,009)	£(4,314)	£(6,163)
		£8,766	£7,217	£6,203
Pop up Sales		£2,034	£109	£189
Christmas Raffle		£1,308	£1,478	£1,404
Summer Raffle		£765	£1,430	£1,530
School Discos		£2,336	£2,688	£3,007
Movie Nights		-	£1,264	-
Donate		£557	£118	-
Uniform Sales		-	£66	-
Non-Uniform Days		£2,308	£1,748	£1,762
Tea Towels		-	£1,064	-
Smarties		£368	£215	-
School Lottery		£717	£674	£638
Amazon Smile		£525	£535	-
Bags to School		£235	£195	£240
Christmas Cards		-	£501	-
National Funding		557	£1,391	£663
Pupil Fundraising		582	£753	£872
Other Events		1,407	£1,463	£2,255
Fireworks Nov 24		-	-	£(721)
		£13,698	£15,692	£11,839
Net Income from Events		£28,717	£29,764	£22,467

Donation to school	£(4,524)	£(30,191)	£(31,703)
Other Expenses	£(303)	£(409)	£(361)
Curriculum and other expenses	£(4,828)	£(30,600)	£(32,064)
Total Income less Expenses	£23,890	£(836)	£(9,598)
Cash at the begin of Financial Year	£9,960	£27,835	£26,999
Cash at the end of Financial Year	£33,849	£26,999	£17,401
Opening Balances			
Petty Cash Balance	£847	£2,065	£500
Receivables	-	-	-
Stock/Inventory	-	-	-
Bank Opening Balance	£9,113	£27,835	£26,499
Outstanding Cheques	-	£(10,458)	-
Outstanding Receipts	-	-	-
	£9,960	£19,442	£26,999
Closing Cash Balances			
Petty Cash Balance	£2,065	£500	£500
Receivables	-	-	-
Stock/Inventory	-	-	-
Bank Closing Balance	£27,835	£26,499	£16,901
Outstanding Cheques	£(10,458)	-	-
Outstanding Receipts	-	-	-
	£19,442	£26,999	£17,401

APPOINTMENT OF AN INDEPENDENT EXAMINER

Our accounts for the year ended 31 July 2023 were independently examined by an accountant from Moore Northern Home Counties Limited.

As our gross income for the year ended 31 July 2024 is more than £25,000 we have this year again secured the support of Moore NHC Ltd.

ELECTION OF OFFICERS / INTEREST IN VACANT ROLES

Who is putting themselves forward?

Chair
Gaya Achu* / Cheryl Eaves*

Secretary
Carrie Percy*

Treasurer
Penny Rooke* / Paul Carter

Rep Co-ordinators
Leah Hawkes-Petrou*

School Link
Tracy Murray

Design
Goulla Angelides

Main & Social Events
<i>includes summer & Christmas Fayres, discos, guess the bear's birthday, Xmas for schools etc.</i>
Leah Hawkes-Petrou*

Sponsorship & Communications
<i>includes emails, FB & instagram, donate page, design, commercials and raffle prizes</i>
Goulla Angelides
Gareth Cruse

Committee Members
Supporting the GPPSA with all fundraising events and ideas
Fiona Holden*
Andrea Kyriacou
Alexia Edwards
Sarah Revell*

*DBS Checked

CALENDAR OF EVENTS FOR 24/25 ACADEMIC YEAR

- **September:** EYFS Parents Picnic.
- **October:** Xmas for Schools, Discos and Halloween events.
- **November:** Bags2school, Fireworks Display, Guess the Bear.
- **December:** Xmas Fayre.
- **February:** Bags 2 school and Uniform Sale.
- **March:** Readathon and Mad Hair Day.
- **April:** Bags2school.
- **May:** Discos and Pyjamas Non Uniform Day.
- **June:** Guess the Bear and Summer Fayre Raffle.
- **July:** Summer Fayre and ad hoc summer events.

HEADS WISH LIST FOR 2024/25

- **Farm Development:** Continue to care for our chickens and consider adding another animal, providing rich learning experiences in sustainability, responsibility, and animal care for the children.
- **Playground Equipment:** Following the success of our current loose parts (big lego, crates, tyres), we aim to expand with items like balance boards, skipping ropes, tubing, and dressing-up clothes, fostering creativity, collaboration, and physical activity during lunchtime for all children.
- **Forest School:** Our forest school is a vital space for outdoor learning, promoting environmental awareness and hands-on exploration. We need to maintain the area and purchase new equipment to keep it engaging for all.
- **Chromebooks:** While Chromebooks are essential for learning, they don't last the full six years that children are with us. We would appreciate the PTA's contribution towards replacing devices to ensure children have access to the technology they need.

